

### Before the Research Forum

- **Select your book(s)** which were
  - Published in the period April 2018 to May 2019
  - Not presented at the Research Forum 2018
- **Submit your information** as requested
  - In the RF 2019 template
  - Complete all fields in English
  - By the deadline of close of **day Sunday, 28<sup>th</sup> April 2018**
  - Send the RF 2019 Participant Information Form to the Deanship of Graduate Studies and Research office.
  
- **Submit your book(s)**
  - To the Deanship of Graduate Studies and Research by Sunday, 28<sup>th</sup> **April 2018**

### On the day(s) of the Research Forum

- **Arrive at least 15 minutes before** the breaks and poster sessions
- **If you cannot attend** a session
  - **Notify** a member of the Organising Committee
  - **Leave a post-it note** on your book with contact details and time you will return
- **Follow the instructions** of the Master of Ceremonies and/or any member of the Organising Committee (they will all be wearing RF Organiser badges)
- **Tell your students** about the Research Forum...
  - Attendance is important for them... even more so if they are in 498/499/595/599 courses

### After the Research Forum

- **Collect your book(s)** from the Deanship of Graduate Studies and Research on or after the 12-13 June 2019 or later

**If you have any questions, please feel free to contact any of the members of the Research Forum 2019 Committee:**

<b><u>Organizing Committee</u></b>
Dr. Dalia Mohamed Kamel
Dr. Tillal Eldabi
Dr. Sayed Abdelmonem Tantawy Mosa
Dr Abdelmuttaleb Al Sartawi
Ms. Zainab Abdulwahab Darwish